



Our Lady of Guadalupe Preschool

Where Faith Meets Reason

**Our Lady of Guadalupe Preschool
School/Parent Agreement
2017-2018**

The faculty and administration of Our Lady of Guadalupe Preschool are committed to providing a faith-based, academically rigorous education, infused with our Catholic traditions and values. We depend on parental support in order to fulfill this mission. Please read the following parent agreement; then sign and return the second page, accepting your responsibilities as partners with us in your child's education.

Agreement:

1. We understand that the elementary school and preschool are Catholic, parish schools under the jurisdiction of the Archdiocese of Los Angeles. We accept therefore:
 - The pastor of the parish is the ex-officio chief administrative officer of the school who carries out the policies of the Archdiocesan Advisory Board.
 - The Director, in communication with the principal, is responsible for the immediate direction and supervision of the preschool program.
2. We understand that certain responsibilities require our continuous support if the school is to fulfill its mission. We agree, therefore:
 - To abide by all school and Archdiocesan policies and regulations.
 - To abide by the twelve month enrollment and tuition policy of the preschool.
 - To promptly complete and return all forms and records necessary to comply with school, Archdiocesan, and state regulations.
 - To make reasonable efforts to participate in school activities such as the Welcome Tea, Back to School Night, Open House, and parent-teacher conferences.
3. We understand that tuition and fees cover only a part of the total cost of educating our children. We agree, therefore:
 - a. That the obligation to pay all charges for the full academic year is unconditional and that tuition and fees may not be refunded or pro-rated upon early withdrawal.
 - b. Enrollment in the preschool program is on a 12-month basis. All fees are non-refundable; this includes the Registration Fee, Monthly Tuition, and Fundraising Fees. In the event you choose to terminate enrollment at OLG Preschool, a 30 day written notice is required before you are released from the monthly tuition obligation.
 - c. To assist in making up the deficit by assuming the following fund-raising responsibilities:
 - To participate in the Trike-a-thon by generating and collecting at least \$60.00 in pledges.
 - To participate in the SCRIP PROGRAM at a minimum level of \$100.00 profit per family *(Elementary school families are exempt from this obligation).
 - To buy or sell \$50.00 in Hawaii Raffle*(Elementary school families are exempt from this obligation).

Please sign and return this page to Mrs. Yvonne Wilcox

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ACCEPTANCE

Child's name (please print)

Our signatures below indicate our willingness to fulfill our obligations according to this agreement. We understand that we may be asked to withdraw our child from the preschool if we fail to fulfill our responsibilities under this agreement. Any outstanding balances due to Our Lady of Guadalupe Preschool may also be cause for non-readmission.

Father's signature: _____ Date: _____

Mother's signature: _____ Date: _____